In Lieu Voucher

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Member personal information is private and confidential and only used for the express purpose of administering the business of the Union.

Departure Date:	**Return Date:**
Time: ☐ **am** ☐ **pm** (Please check one)	**Time:** ☐ **am** ☐ **pm** (Please check one)

Committee:

Event:

Event Dates:	1. 2. 3. 4.

PLEASE CHECK ONE

☐ **Banked** ☐ **Taken** ☐ **Payout**

# of Hours	Date	Reason	Accounting Use Only

MEMBER INFORMATION

Name:

Unit:

Address:

City: **Province:** **Postal Code:**

Employee ID#:

Signature:

Approved by: